



Saints Grove Campground Camper's Manual

Greetings to all who use or are considering the use of Saints Grove Campground. These facilities are owned and operated by the Community of Christ Church with headquarters located in Independence, Missouri. Direct control of operation is the responsibility of the Oklahoma Mission Center of Community of Christ.

The grounds are located in Payne County, Oklahoma approximately 11 miles east of Stillwater and $\frac{3}{4}$ of a mile north of State Highway 51.

Saints Grove has come into being through the labor and love of many people who have devoted time, talent, and resources to build a facility that will provide a desirable setting for congregating people in the natural environment of the great outdoors. Saints Grove is dedicated to the needs of people who desire to play, rest, and share in a place that is apart from the busy world and is conducive to worshipping God in the freshness and beauty of nature. To ensure that the grounds are able to provide for these needs, certain policies, standards, and procedures have been established. Your cooperation and compliance with these camp regulations will ensure you have a smooth visit and keep the grounds safe and usable for years to come.

Facilities

Montague Hall is the main building of Saints Grove Campground. It is heated and air conditioned and houses the dining hall, kitchen, office, and assembly hall/sanctuary. The assembly hall/sanctuary has a large wood burning fireplace at one end and can easily accommodate groups of 200 people. It is also fully equipped with a sound system and 3 smart tvs that work as projectors.

Montague House is connected to Montague Hall and is the dorm portion of the campgrounds. There are two floors with 12 rooms each in Montague House. Each room has 2 bunk beds, a sink/vanity, toilet, and walk-in shower. There are also two handicap accessible rooms in the upstairs portion.

There is an activity center/gym for indoor sports that can also be used as a gathering place for larger assemblies. There is a nursery with an attached playground for children ages 2-5. Right next door is a playground for older kids. There are 3 heated and air conditioned classroom buildings as well.

There are outside cabins that have a beautiful view of the surrounding woods. There are 6 cabins that have 3 bunk beds in each. Nearby, there are 4 cabins with 4 bunk beds in each. Guests using these cabins have access to a full air conditioned bathhouse with sinks, toilets, and showers. There is a 30'x75' swimming pool located near the bathhouse.

There are 18 RV spaces with water, electricity, and sewer hookups. They are 30 amp spots. There are also additional shady camping spots with electricity to accommodate additional trailers, tents, etc. There are two permanent campfire spots that are stocked with wood.

Saints Grove is a 160 acre property with much being covered in forest. There is a winding spring fed stream running through much of the forest. There are also hiking trails available for guests wanting to see more of the grounds or just wanting to get away and enjoy nature more closely.

Saints Grove General Policies

SMOKING, ALCOHOLIC BEVERAGES, DRUGS-
Use of these is not allowed on the campground.

CONDUCT- Christ-like behavior is the rule of conduct at all times.

PETS- None will be allowed on the grounds at any time. This is done to protect the property and other guests.

**The Americans with Disabilities Act (ADA) requires us to modify our “no pets” policy to allow the use of a service animal by a person with a disability. “Service animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities. Examples of such work or tasks include guiding people who are blind, alerting people who are deaf, pulling a wheelchair, alerting and protecting a person who is having a seizure, reminding a person with mental illness to take prescribed medications, calming a person with Post Traumatic Stress Disorder (PTSD) during an anxiety attack, or performing other duties. Service animals are working animals, not pets. The work or task a dog has been trained to provide must be directly related to the person’s disability. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA.”¹

PARKING- All vehicles are to be parked in the designated parking areas, except for loading and unloading. Please don’t park in marked handicapped spots or further down that line. No parking in driveway or around buildings.

BEDDING, TOWELS, TOILETRIES- Each camper is to supply their own.

TOILETS- Please only flush toilet paper. Other kinds of paper, cloth, or sanitary napkins will clog the drain. Use provided containers for disposal.

WOODLANDS- No fires are permitted at any time outside of designated campfire areas. Trees and shrubbery are not to be cut, defaced, moved, or removed.

TRASH- All trash must be disposed of in the provided dumpster.

GROUNDSS- the grounds are not to be disturbed by digging or removing topsoil or sod.

HUNTING- Not permitted on the grounds.

¹ <https://www.ada.gov/resources/service-animals-2010-requirements/>

BUILDINGS- Broken windows and other property damage will be repaired and charged to the proper parties, when this can be determined and according to the camp director's discretion. When not, the charges will be made to the event using the grounds at the time the damage occurred. All cases will be reconciled by the camp director and the campground manager and charges assessed on the Computation of Fees form filled out at the close of the event.

EQUIPMENT- Such as tables, chairs, and other furniture are to remain in their current locations unless permission has been granted from the manager for their temporary relocation. When moved, they must be returned to their original location at the close of the event.

RV HOOKUPS- We have 18 RV spots with complete hook-ups. They are all 30 amp spots. Each camp director should assign a person responsible for taking charge of controlled parking and assigned RV spots. After unhooking, vehicles are to be parked in the designated parking area, not in the RV spots. Please try to drive on the grass as little as possible.

TENTING- There are many camping spots in wooded areas suitable for setting up tents. Electricity is available at a number of locations.

CAMPFIRES- There are two permanent campfire locations that are stocked with wood. One is right behind Montague Hall and the other is by the pond. Campfires are not allowed in any location other than these two.

ACTIVITY CENTER-Sports equipment is available for the camp director to check out for use. The equipment will be inspected upon return and there will be a charge for any damages.

PAPER GOODS, CLEANING SUPPLIES, AND TRASH BAGS: Saints Grove Campground supplies all toilet paper, paper towels, cleaning supplies, and trashbags. Tableware, plates, bowls, napkins, etc. will need to be supplied by the group.

COOKS AND KITCHEN STAFF: Saints Grove Campground does not employ kitchen staff. Therefore, each group is responsible for finding their own cook as well as a kitchen clean up crew.

LIFEGUARDS: Saints Grove Campground does not employ a lifeguard. Groups using the pool are responsible for finding their own certified lifeguard. A current Red Cross or YMCA lifeguard certificate must be given to the campground manager before the pool will be opened for use. The pool will be locked when not in use. Saints Grove Campground is not responsible for accidents and each group will swim at their own risk.

SAINTS GROVE RENTAL INFORMATION

Saints Grove is available to groups and organizations who wish to use the grounds for purposes that are in harmony with the standards to which these grounds have been consecrated. A fee structure is set each year by the Saints Grove Campground Board. Certain weeks every year are reserved for Community of Christ functions. There are, however, many other weeks and week-ends available for reservations throughout the year.

Application for reservation of Saints Grove is to be made as far in advance as possible. An application form is to be completed by the camp director and mailed along with an advance user deposit of \$250 to the following address:

Saints Grove Campground
408 N West Point Rd.
Glencoe, OK 74032

Once the reservation form is received, a confirmation form will be mailed/emailed to the applicant. **IF YOU DO NOT HAVE A CONFIRMATION OF RESERVATIONS, YOU DO NOT HAVE A RESERVATION!**

In the event of a cancellation, deposit refunds are made as follows:

Days prior to reserve date	Amount refunded
30 days or less	\$0
31-90 days	\$125
91 days or more	\$250

INSURANCE-Accident Insurance is provided for Community of Christ activities. This is a "secondary" accident/illness policy which applies after a person's own primary coverage has been utilized.

Non Community of Christ users must furnish \$1,000,000 liability insurance covering their camps, or have signed a Hold Harmless Clause for each camper relieving Saints Grove of any and all responsibility. Parents must sign the Hold Harmless Clause for all underage children.

FEES- Campground fees will be \$25 a person per day for non Community of Christ users and \$22 a person per day for Community of Christ users. Please see the attached

pricing list for minimum charge requirements. Children under two years of age are excluded from daily grounds use fees.

CAMP CHECK-IN AND CHECK-OUT TIMES AND PROCEDURES-Directors, please arrive at the time you have indicated on your reservation form. **The doors cannot be unlocked without a director or director-appointed representative.** The campground manager will go over check-in procedures and then the event can begin. Please make time for check-in when you arrive.

Check-out times will be arranged between the director and campground manager at the beginning of the event. Please have an accurate headcount for each day ready to give to the campground manager to help the check-out procedure go quickly. Once numbers have been given, the manager will calculate the total charge for the event and give the "Computation of Fees" sheet to the director. The campground manager will then check the grounds for cleanliness. If the grounds are not appropriately cleaned before departure, there may be an additional \$200 cleaning fee added to your total. Payment is to be received **no later than 30 days** after the end of the activity.

CAMP DIRECTOR- A camp director or event coordinator is to be appointed for each event. This person will be responsible for the total operations of the event, be personally responsible for all financial arrangements, camp conduct, and for the safety and well-being of the campers and staff.

The camp director is to coordinate all functions for the camp, apply for the reservation and will be the one to receive the confirmation of reservations. The director will work with the campground manager to ensure that the camp complies with all general camp policies. When there is need for facility repair or replacement, **ONLY THE DIRECTOR is to contact the campground manager.**

CAMP CLEAN UP- cleaning procedures and expectations for a specific area are posted in that area. Please check the procedures to make sure things are cleaned properly and avoid a cleaning fee. The campground does not furnish people to clean up after you.

Saints Grove Campground Pricing List

Daily Minimums

Season is Mid May-Mid August

Seasonal, Community of Christ users- \$800/day (32 people at \$22/day)

Seasonal, Non Community of Christ users- \$1000/day (40 people at \$25/day)

Off Season is Mid August to Mid May

Off Season, Community of Christ users- \$600/day (27 people at \$22/day)

Off Season, Non Community of Christ users- \$800/day (32 people at \$25/day)

Day Use Facility Pricing

Dining Hall- \$200

Kitchen- \$200

Sanctuary- \$200

Classrooms- \$100

Activity Center/Nursery/Playground- \$100

Pool/Bathhouse- \$250

Pond- \$100

Breakdown of \$25/day Pricing

There is a daily charge of \$25/person/day, however, there are some instances where the full \$25 charge is not applied.

Check-in after 12:00 pm will result in a half day charge of \$12.50/person for that day.

Check-out before 12:00 pm will result in a half day charge of \$12.50/person for that day.

Check-in any time before 12:00 pm and the full day's pricing of \$25 will apply.

Check-out any time after 12:00 pm and the full day's pricing of \$25 will apply.